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3<sup>rd</sup> April 2017



Dear Parent/Carer,

As we reach the end of this very busy term, I would like to take this opportunity to update you on a number of school matters.

**STAFFING:** During the Spring term Miss Barfield (Teacher of English), Mrs Bourne (Head of Drama) and Mrs Varney (Head of Art) have commenced their maternity leave, we wish them the very best with their new arrivals. The Spring term will also see us saying goodbye to Mr Khela – Assistant Headteacher, Director of mathematics & Numeracy and Mr Watton – Teacher of mathematics, we wish them both the very best for the future. After Easter, we will be welcoming the following members of staff to Coppice; Mrs Dickson – Director of mathematics & Numeracy, Mr Carpenter – Teacher of mathematics and Miss Davis – Teacher of English.

**END OF TERM ARRANGEMENTS:** – The last day of the spring term for students will be Thursday 6<sup>th</sup> April. Normal lessons will be taught throughout the day; with students being dismissed as normal at 3:10pm. Friday 7<sup>th</sup> March is an INSET Day for Staff and Revision sessions for Year 11 students only.

Students will return to school at **8:45am on Monday 24<sup>th</sup> April 2017.**

**PUNCTUALITY:** As part of the school's commitment to reinforcing the importance of punctuality with our students, please note that students must be on the school premises by 8:45am and 1:50pm (after lunch) to avoid receiving a late mark. I would like to remind you that the school entrance from the Lichfield Road will continue to be closed promptly at 8:50am daily. I would therefore urge all students using this entrance to ensure that they avoid late arrival to school.

**STUDENT EQUIPMENT:** Please equip your son/daughter with the following essential equipment: writing equipment, inclusive of Green Pen, Black Pen (for exams) and their planner every day. Students attending every lesson with the correct equipment avoids any unwanted delays to the start of their lessons.

**REPORTS TO PARENTS:** All Progress and Full Reports continue to be accessible through the online system 'GO 4 Schools'. The instructions for log-on are on our school website. There are still a number of parents who have not provided valid email addresses. Please provide this information as a matter of urgency so that do not miss vital information about your child.

**FREE SCHOOL MEALS ENTITLEMENT:** If your family is in receipt of any of the allowances listed below, you will be entitled to free school meals for your child. Not only does this provide your child with £2.20 credit every day to spend on any food and drink they want at breakfast, break or lunch but it will also allow the Government to provide extra resources to support your child in school. Every child who is entitled to free school meals receives an additional £935 school funding per year to support them. This may be through subsidised trips and visits, music lessons, revision books, to pay for extra teacher time for after school and holiday classes. It can help support with equipment, intervention even relaxation workshops! If you think your child may be eligible for free school meals it is well worth applying. Either fill in the application form that is on our school website (download and hand into reception) or use the online application at [www.myfreeschoolmeals.com](http://www.myfreeschoolmeals.com) (information leaflet is also on our website.). Please remember that we operate a cash free pin system for all school meal payments so your free meal amount of £2.20 per day will simply be credited to your child's account.

Income support  
Income-related Employment and Support Allowance  
The Guarantee element of State Pension Credit

Income-based Jobseeker's Allowance  
Support under Part VI of the Immigration and Asylum Act 1999  
Child Tax Credit, provided you are not entitled to Working Tax Credit and have an annual income that does not exceed £16,190

Can I once again thank you, for avoiding driving onto the school premises when bringing/collecting your child to and from school; could I further request that this avoidance also includes the immediate area in front of the school gates, I am increasingly concerned about cars turning around in this extremely restricted area. Your continued support ensures that students can start and leave school safely.

I wish you all a restful Easter Break.

Yours sincerely



Mrs J Fletcher  
Headteacher



## DIARY – SUMMER TERM 2017

### APRIL 2017

Thursday 6<sup>th</sup>  
Friday 7<sup>th</sup>

Monday 10<sup>th</sup> – Friday 21<sup>st</sup> April

Monday 24<sup>th</sup>  
Monday 24<sup>th</sup> – Friday 28<sup>th</sup>  
Tuesday 25<sup>th</sup>  
Thursday 27<sup>th</sup>  
Saturday 29<sup>th</sup> – Sunday 30<sup>th</sup>

### MAY 2017

Monday 1<sup>st</sup>  
Wednesday 10<sup>th</sup>  
Wednesday 10<sup>th</sup>  
Friday 12<sup>th</sup>  
Friday 12<sup>th</sup>  
Friday 12<sup>th</sup>  
Tuesday 16<sup>th</sup>  
Wednesday 17<sup>th</sup>  
Thursday 18<sup>th</sup>  
Tuesday 23<sup>rd</sup>  
Tuesday 23<sup>rd</sup>  
Friday 26<sup>th</sup>

Monday 29<sup>th</sup> – Friday 2<sup>nd</sup> June

### JUNE 2017

Monday 5<sup>th</sup>  
Tuesday 13<sup>th</sup>  
Wednesday 15<sup>th</sup>  
Monday 19<sup>th</sup> – Friday 23<sup>rd</sup>  
Tuesday 20<sup>th</sup>  
Monday 26<sup>th</sup>  
Tuesday 27<sup>th</sup>  
Tuesday 27<sup>th</sup>  
Tuesday 28<sup>th</sup>  
Thursday 29<sup>th</sup>  
Friday 30<sup>th</sup>  
Friday 30<sup>th</sup>

### JULY 2017

Sunday 2<sup>nd</sup> – Tuesday 4<sup>th</sup>  
Tuesday 4<sup>th</sup>  
Thursday 6<sup>th</sup>  
Friday 7<sup>th</sup> – Sunday 9<sup>th</sup>  
Monday 10<sup>th</sup> – Friday 14<sup>th</sup>  
Monday 10<sup>th</sup> – Friday 21<sup>st</sup>  
Tuesday 11<sup>th</sup>  
Wednesday 12<sup>th</sup>  
Wednesday 12<sup>th</sup>  
Thursday 13<sup>th</sup>  
Monday 17<sup>th</sup> – Friday 21<sup>st</sup>  
Monday 17<sup>th</sup>  
Monday 17<sup>th</sup>  
Tuesday 18<sup>th</sup>  
Wednesday 19<sup>th</sup>  
Thursday 20<sup>th</sup>  
Friday 21<sup>st</sup>

Monday 24<sup>th</sup>

END OF SPRING TERM FOR STUDENTS  
STAFF INSET DAY / Year 11 Revision Session (School CLOSED to Students in Year 7 – 10)

EASTER HOLIDAYS

SUMMER TERM BEGINS

#### **Sixth Form Mock Exam Week Session 3**

GCSE Drama – Unit 2 Showcase (6:00 – 7:00pm)  
Year 7 & 8 Maths Challenge  
Connections Theatre Company Residential Weekend – Warwick Arts Centre

MAY DAY BANK HOLIDAY

Year 8 Girls – 2<sup>nd</sup> HPV Injections  
Governing Body – Strategic OFSTED Committee Meeting 3  
Year 10 Geography Fieldtrip 1  
Charity Non- Uniform Day

#### **MAIN EXAM PERIOD STARTS**

Governing Body – Resources Committee Meeting 7  
Year 12 A Level Drama & Theatre Studies Devised Performance Exam (6:00 – 7:00pm)  
Year 7 Parent Partnership Evening (4:00 – 7:00pm)  
Year 9 Boys/Girls Immunisations  
Governing Body – Curriculum Committee Meeting 3  
END OF SUMMER (1<sup>st</sup> HALF) TERM

HALF TERM

SUMMER TERM (2<sup>nd</sup> HALF) BEGINS

Year 10 A Level Drama & Theatre Studies Devised Performance Exam (4:00 – 5:30pm)  
Governing Body – Resources Committee Meeting 8

#### **Year 7, 8 & 9 Exam Week**

Year 10 Drama Exam  
**MAIN EXAM PERIOD ENDS**  
PSHE 5 - Collapsed Timetable (am)  
Achievement Evening  
Achievement Evening  
Drama Trip  
Year 10 Geography Fieldtrip 2  
Year 11 Leavers Prom

Sixth Form Residential visit to Barcelona  
Governing Body – Resources Committee Meeting 9  
New Intake Day/Evening  
Ingestre Hall Visit  
Sixth Form Induction & Year 12 Work Experience  
Dance Tour  
Drama Festival  
Drama Club Rewards Visit  
Full Governing Body Meeting 4  
Music Summer Concert  
Year 10 Work Experience  
PSHE 6 - Collapsed Timetable (am)  
Dance Festival  
KS3 Activities Day  
Year 7 Global Cultural Day  
Sports Day (KS3)  
END OF TERM FOR STUDENTS

Start of SUMMER HOLIDAYS FOR STUDENTS